

**F - Sample Parent Notification Letter for Schools  
and Child Care Centers**

Dear Parent or Guardian:

We recently found a bed bug in your child's classroom. Bed bugs are a nuisance, but their bites are not known to spread disease. Bed bugs are usually active at night and feed on human blood. The bite does not hurt at first, but it may become swollen and itch, much like a mosquito bite. Watch for clusters of bites, usually in a line, on exposed areas of the body. If you have concerns for you or your child, please contact your doctor.

The source of bed bugs often cannot be determined, as bed bugs may be found in many places including hotels, planes, and movie theaters. Even though it is unlikely for bed bugs to be spread in \_\_\_\_\_(schools or child care centers),  
\_\_\_\_\_ (add your school district/child care center here)  
will conduct an inspection and, if needed, will treat the area where the bed bug was found.

\_\_\_\_\_ (add your school district/child care center here)  
will continue to work to identify bed bugs, provide thorough inspections of \_\_\_\_\_ (schools or the child care center), and have licensed pest control specialists treat the rooms if a problem is found.

Contact your physician or school nurse for proper care and treatment of bed bug bites.

If you have any questions regarding bed bugs in your \_\_\_\_\_ (school or child care center), please contact the \_\_\_\_\_ (principal or school nurse or program director). If you have any questions regarding bed bugs found in your home, refer to \_\_\_\_\_

Sincerely,

School Nurse  
(If one is available)

Principal

Or

Program Director