



ST. CLAIR COUNTY FRIEND OF THE COURT

31st Judicial Circuit
201 McMorran Blvd., Room 1600
Port Huron, Michigan 48060
Phone (810) 985-2285
www.stclaircounty.org

REQUEST FOR OPTIONAL REVIEW OF SUPPORT ORDER

All child support cases are eligible for a review once every three (3) years from the date of the last order. **Upon written request a hearing will be scheduled.** The Child Support Formula will be applied and may result in an increase or a decrease in the support order. **Reviews are effective the first of the month after support is calculated.**

THE REQUIREMENTS ARE:

1. Both parties must provide:
 - Friend of Court Questionnaire.
 - Recent pay stubs with year-to-date income.
 - Complete copies of prior 3 years income tax forms, personal and business, including W-2's and 1099's.
 - Name and address of employer or sources of income.
 - Proof of any other assets.
 - Health care premiums you pay, for the minor child (ren).
 - Union or professional dues.
 - Your other court orders for support, alimony, medical, etc.
 - Childcare expenses (request a Child Care Verification Form)
2. Present your documentation at the hearing. The Attorney Referee will keep your documents, so you may wish to bring a copy to present to the Referee.

DO **NOT** bring proof of everyday expenses such as rent, food, utilities, vehicle payments, etc.

IN ADDITION:

**If the party requesting the review (the moving party) does not appear or provide the above proof of income, the request to review may be dismissed.

**If the responding party (not the person requesting the review) fails to provide proof of income, the Friend of the Court may recommend support based on the information provided by the moving party or impute the responding party's income at an ability to earn.

**If you claim the other party on your case is earning additional income, you must provide proof of that income.

** A Motion to Change Support can be filed anytime there is a change of circumstance. Motion fees are \$60.00 and would be effective the date filed with the County Clerk.

**DO NOT BRING CHILDREN TO THE HEARING.
THE FRIEND OF COURT QUESTIONNAIRE SHOULD BE SUBMITTED PRIOR TO THE HEARING.**