



**ST. CLAIR COUNTY FRIEND OF THE COURT**

31<sup>st</sup> Judicial Circuit  
201 McMorran Blvd., Room 1600  
Port Huron, Michigan 48060  
Phone (810) 985-2285  
[www.stclaircounty.org/offices/foc](http://www.stclaircounty.org/offices/foc)

**FILING A CHANGE OF CUSTODY MOTION**

1. Complete the Motion for Change of Custody packet.
2. The Affidavits (*Uniform Child Custody Jurisdiction Enforcement Act & Affidavit of Facts Support Change of Circumstance*) must be attached to the motion. (Supporting documentation may include school records, police reports or protective service reports, etc). Use 8 ½ X 11 paper one sided only for attachments.
3. **If you hire an attorney after filing this motion with the Friend of Court, your hearing with the Friend of Court will be cancelled. Your attorney must set this hearing directly before the Judge.**
4. Bring your completed Motion with any attachments along with four complete copies to the Friend of Court Office. A hearing date will then be scheduled. You must also bring \$100.00 for the filing fee. Check or money orders must be made payable to the St. Clair County Clerk.
5. If mailing the original motion, attachments and copies, sent to the Friend of Court office at 201 McMorran Blvd, Room 1600, Port Huron, MI 48060. You must enclose a check or money order payable to the St Clair County Clerk in the amount of \$100.00 or the motion will be returned to you.
6. A motion and hearing notice will be sent to the other party. No additional notices will be sent.

You MUST appear for the hearing or your motion may be dismissed.

**If you hire an attorney after filing this motion with the Friend of Court, your hearing with the Friend of Court will be cancelled. Your attorney must set this hearing directly before the Judge.**