CHIEF DISTRICT JUDGE HONORABLE DANIEL J. KELLY

DISTRICT JUDGES HONORABLE JOHN D. MONAGHAN HONORABLE MICHAEL L. HULEWICZ HONORABLE CYNTHIA S. PLATZER

COURT ADMINISTRATOR ANDREA R. STRASSBURG



PROBATION DEPARTMENT 201 MCMORRAN BOULEVARD ROOM 1200 PORT HURON, MI 48060 (810) 985-2100 72nd Judicial District Court CHIEF PROBATION OFFICER DOUGLAS L. JONES – 985-2057

PROBATION OFFICERS MATT T. TROY – 985-2277 TERRI L. TAYLOR – 985-2457 CORY J. CLARK – 985-2151 ABBEY K. ARMSTRONG – 985-2049 DARCI M. FALTER – 985-2466

## PROBATION DEPARTMENT TRAVEL REQUEST FORM

(must be submitted 2 weeks prior to anticipated departure date)

Today's Date:

Return Date:

**Probation Officer:** 

Probationer Name:

Court Case Number:

Anticipated Departure Date:

Location of Planned Travel (Address Needed):

Purpose for Travel:

Alternate Contact Name & Phone Number:

Relationship:

Are you currently enrolled in District Court Work Program/Court Ordered Community Service?

Are you currently alcohol/drug testing? If yes, where are you testing?

If yes to either of the above, what is your frequency or color for testing?

Agency name, location and phone number where you will drug/alcohol test while traveling:

- PLEASE ATTACH COPIES OF TRAVEL DOCUMENTS AND/OR ITINERARIES IF APPLICABLE.
- YOU ARE NOT TO TRAVEL UNTIL YOU RECEIVE PERMISSION FROM A PROBATION OFFICER.
- YOU MAY EMAIL, FAX (810-985-2294), HAND DELIVER, OR MAIL THIS REQUEST TO YOUR PROBATION OFFICER.