

**ST CLAIR COUNTY HEALTH DEPARTMENT
Yale COMMUNITY ADVISORY COUNCIL
MEETING MINUTES
May 21st, 2024**

ATTENDED:

Karen M – Parent

Kate D. - Parent

Alyssa S. – ST CLAIR COUNTY HEALTH DEPARTMENT- SCHOOL BASED CLINICS, RN

Liz S. – ST CLAIR COUNTY HEALTH DEPARTMENT- YALE, NURSE PRACTITIONER

Gina – ST CLAIR COUNTY HEALTH DEPARTMENT- YALE, CLERK

I. Welcome and Introductions

- a. Meeting started at 4:05pm.
- b. Sign in and introductions.

II. Approval of Agenda

- a. Agenda approved without revisions.

III. Business

- a. *Reintroduction to clinic and services*
 - i. Parents were aware of services and clinic space with no questions
- b. *Introduction of Nurse Practitioner & Staff*
 - i. Introduction of Liz and Gina and the resignation of Rose.
 1. Tuesday- Thursday 7:30am-4:00pm clinic areas (Liz S. and Gina)
- c. *Upcoming events and services*
 - i. Comprehensive sports physical clinics with optional immunizations on June 13 and July 30th at Yale Jr High School.
 1. Online registration links have been circulating social media, fliers are posted around the school.
 2. Ideas of how to get the word about summer hours in the clinic discussed, Karen and Kate discussed the Yale expositor paper
 3. Discussed new H signs and placement out front of school and by entrance of school drive.
 4. Post fliers at local library and grocery store bulletin board.
 5. Promotion of sports physicals and sick visits to local pediatrician offices to ease their caseload during busy season.
 - ii. Mention of Health Department staff being at the 4H fair for outreach of services.
 - iii. Discussion of immunizations being available and stored in the clinic within the next couple of weeks.
 1. Discussion of the ease and increase of immunizations being available at the time of appointment versus having to schedule in advance.
 - iv. QR satisfaction surveys have been placed in clinic rooms for feedback from students. It is a one question survey where students have the opportunity to express their thoughts on their visit.
 1. We have a 5-star response so far.

- v. Signage for clinic
 - 1. Discussion of signage for clinics during the summer so it is accessible.
 - 2. Moveable sign for entrance and storing in vestibule ok'd by principle and superintendent.
- vi. Utilizing a lock box in staff bathroom for urine samples so clients do not have to walk across hall with a brown bag/urine cup.

d. Educational/Services utilized- Data Review

- i. Liz discusses the Medical numbers for Q1 and Q2 to clinic. We have seen an increase in students from Q1 to Q2 with 43 new clients and 64 total visits. (attached health center infographics to meeting minutes emailed to attendees and members)
 - 1. Both medical and counseling have shown interest and increased visitation since opening of clinic.
 - 2. Discussion about visits from the high school and elementary school, starting to see more clients from each school.

IV. Open Discussion

- a. Discussing more signage for parents and staff to know clinic is present. Need city permission to place outside of school property.
- b. Utilizing the newspaper for summer hours of operation "Yale Expositor"
- c. Idea to post flyers at Library and grocery store.
- d. Children's healthcare network aware of services and has flyers for services.

V. Adjournment

- a. Adjourned at 4:45 PM.
- b. Will send minutes to those that attended and those whom initial meeting notice was sent to.
- c. Encouraged to contact staff with additional questions/concerns.

VI. Next meeting

- a. Planned for after summer break. Date to come following these minutes posting.
- b. Zoom option will also be available.