

ST. CLAIR COUNTY ADVISORY BOARD OF HEALTH
MONTHLY MEETING
August 21, 2024

- I. MEETING – called to order at 9:00 a.m. by Chair Monica Standel.
- II. MEMBERS PRESENT – Monica Standel, Dawn Fulk, Ken Heuvelman, Kevin Watkins, Marie Muller, Stephen Smith, Steven Gura and Lisa Beedon.
- III. MEMBERS ABSENT - None
- IV. STAFF PRESENT – Liz King, Greg Brown & Dr. Remington Nevin
- V. CITIZENS – None
- VI. MINUTES – The Board received the July 2024 meeting minutes. Motion by Fulk, seconded by Heuvelman to approve the minutes as corrected. Motion carried.
- VII. BUDGET TO ACTUAL & AP TRANSACTION REGISTER - The Board received and reviewed the July 2024 AP Transaction Register totaling \$74,415.54 and the July Budget to Actual Report. Motion by Watkins, seconded by Fulk to accept the July 2024 AP Transaction Register and Budget to Actual Report sent to the controller.
- VIII. CORRESPONDENCE – The Board received the [Quarterly Disease Report](#). The recent rabies exposure was discussed along with the rise in Syphilis cases.
- IX. UNFINISHED BUSINESS –
 - a. Building Update – The first contractor meeting took place last week. Meetings will be held every two weeks. No issues were found with the asbestos testing. Demo started on August 5th. Our current lab furnishings will be moved and fitted to the new space.
- X. NEW BUSINESS
 - a. HEALTH OFFICER UPDATE – Liz King
 1. The Financial Manager position had no desired outside candidates and was filled internally by the current staff accountant. The staff accountant position will remain vacant at this time.
 2. PH Supervisor position was filled by an internal candidate. This will now create a posting for a PHN Coordinator. The peer to peer reviews that are required for the on-staff Mental Health Therapist has been contracted with Professional Counseling Center.

3. The Emergency Preparedness Coordinator position has been filled by a current Sanitarian who has a first responder background. The Sanitarian position has been posted. The current EPC's last day will be August 30th.
4. Dr. Nevin has submitted his resignation. Dr. Nevin addressed the Board stating that he will be moving to Illinois in the near future. Liz commented that she was able to go back to the original applicant pool and find a potential replacement for Dr. Nevin. A contract for Dr. Stacie Smith MD will go to the Board of Commissioners in September. This will make a smooth transition for clinics and billing. The Board discussed the Medical Director requirements PT vs. FT.
5. Items going to the BOC in September will include the new Medical Director contract. A contract for a full year of service with Smiles on Wheels. A contract with Spicer for the county's storm water permit.
6. All staff training in September will be a full day and held at Goodells Park. Presentations will include situational awareness, communication, and Emergency Management.
7. A [press release](#) on West Nile Virus has gone out for public awareness.
8. Back-to-School has created an increased need for service. Additional late nights will be added in September and October on Wednesday to accommodate clients.
9. Liz asked for feedback on the new logo design that will be implemented with the move. Board members returned the logo sheets with their comments.

XI. ITEMS FROM MEMBERS –

- a. Ken H. asked if there are any concerns with eating at a STFU. Greg explained that STFUs may be licensed within or outside of SCC to operate here. They are required to have two paid inspectors per licensing year. When operating in SCC, an STFU must provide a Notice of Intent.
- b. Ken H. asked about who would be handling the CHIP duties with the current Health Educator in charge leaving. Liz stated that Alyse N. would now take on the CHIP.
- c. Kevin W. asked about the RSV immunization recommendation for 2024. Dr. Nevin stated that this is a one-time vaccine. Current recommendations are for everyone over the age of 75 and especially those in a congregate living facility to get the vaccine. Those 60 and older with certain health risk may also consider it after consulting with their PCP about the risk vs. the benefits of the vaccine.
- d. Kevin W. stated that the Blue Water Immunization Coalition will host 5 clinics with assistance from a grant. The flu shot will be offered. There will also be available transportation assistance through Thumb Coast Transportation using a voucher system. Kevin also has promoted the event in an interview on WPHM.
- e. Ken H. discussed the annual CMH Recovery Summit during the month of September. There are also 1-hour webinars available throughout the month.

XII. NEXT MEETING - The next monthly meeting will be held on Wednesday, September 18, 2024, at 9:00 a.m.

XIII. ADJOURNMENT – Motion by Watkins seconded by Gura to adjourn. Motion carried. Meeting adjourned at 9:59 a.m.

Prepared and submitted by:


Elizabeth King, Health Officer - Director


Monica Standel, Chair


Steve Gura, Secretary

Distribution to:
Advisory Board of Health Members
Jeff Bohm, Chairperson, Board of Commissioners
Members of the Board of Commissioners
Karry Hepting, Administrator/Controller
Elizabeth King., Health Officer - Director
Greg Brown, Administrator