



Environmental Health Division
3415 – 28th Street
Port Huron MI 48060
Phone: (810) 987-5306 Fax: (810) 985-5533



**Notification of Intent to Operate a
 Special Transitory Food Unit (STFU)
 Must be received four (4) days prior to event**

Name of Business: _____ Phone: _____

Business Address: _____

Name of STFU Unit: _____ License #: _____

Name of Operator: _____

Event Information: (Please Complete)

Name of Event: _____

Start Date: _____ End Date: _____

Hours of Operation: _____

Operation Site: _____

Address: _____ City / County: _____

Phone number of operator during the event: _____

Name of the Local Health Department or MDA
 Regional Office where the STFU is Licensed: _____

(See Agency list for choices)

Are you requesting a paid inspection? Yes No

Michigan’s Food Law states that a STFU License Holder shall:

- Before serving food within the jurisdiction of a Local Health Department, notify the Local Health Department in writing (use the form provided above) of each location in the jurisdiction at which food will be served and the dates and hours of service. The license holder shall mail the notice by first class mail or deliver the notice not less than four business days before any food is served or prepared for serving within the jurisdiction of the Local Health Department.
- While in operation, request and receive 2 inspections per licensing year. A Local Health Department and the department shall charge a fee of \$90.00 for such an inspection.
- Send a copy of all inspection reports to the regulatory authority that approved the license within 30 days after receipt.

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FOR LOCAL HEALTH DEPARTMENT / MDA REGIONAL OFFICE USE:

Date Notification Received: _____

Fee: \$90 Date: _____ Receipt #: _____ Cash Check # _____ Visa MasterCard Discover Ints _____