



ST. CLAIR COUNTY

**2017 PROPOSED BUDGETS
OF THE
GENERAL FUND**

**SUBMITTED TO THE
BOARD OF COMMISSIONER'S
October 20, 2016**

**PREPARED AND PRESENTED BY THE
ADMINISTRATOR/CONTROLLER'S OFFICE**

Karry A. Hepting, CPA, Administrator/Controller/Finance Director



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER

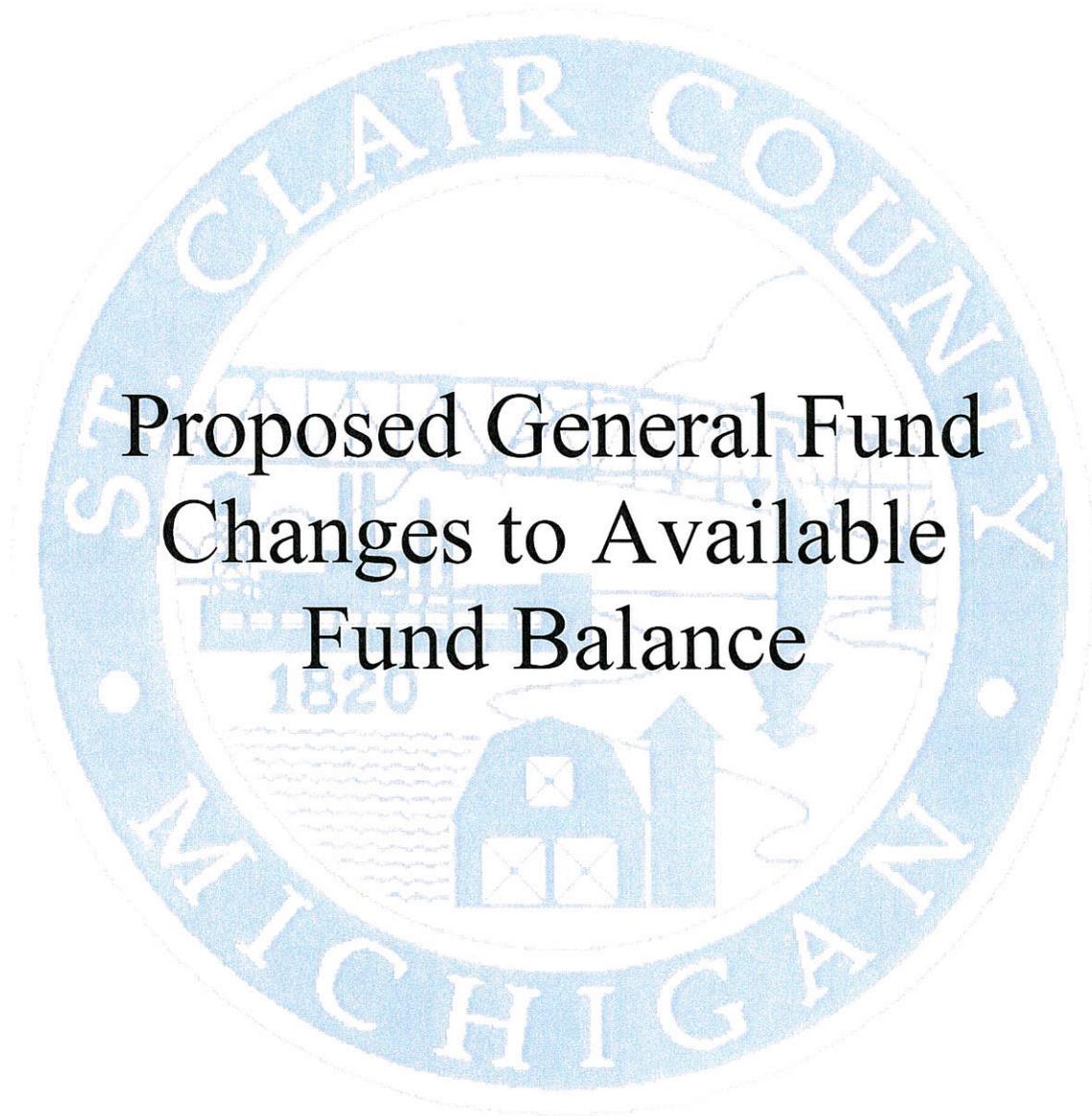


Karry Hepting, CPA
Deputy Controller/Finance Director

MEMO

To: Board of Commissioners
From: Karry Hepting, Finance Director
Date: October 20, 2016
Re: 2017 Budget Meetings and Publication Schedule

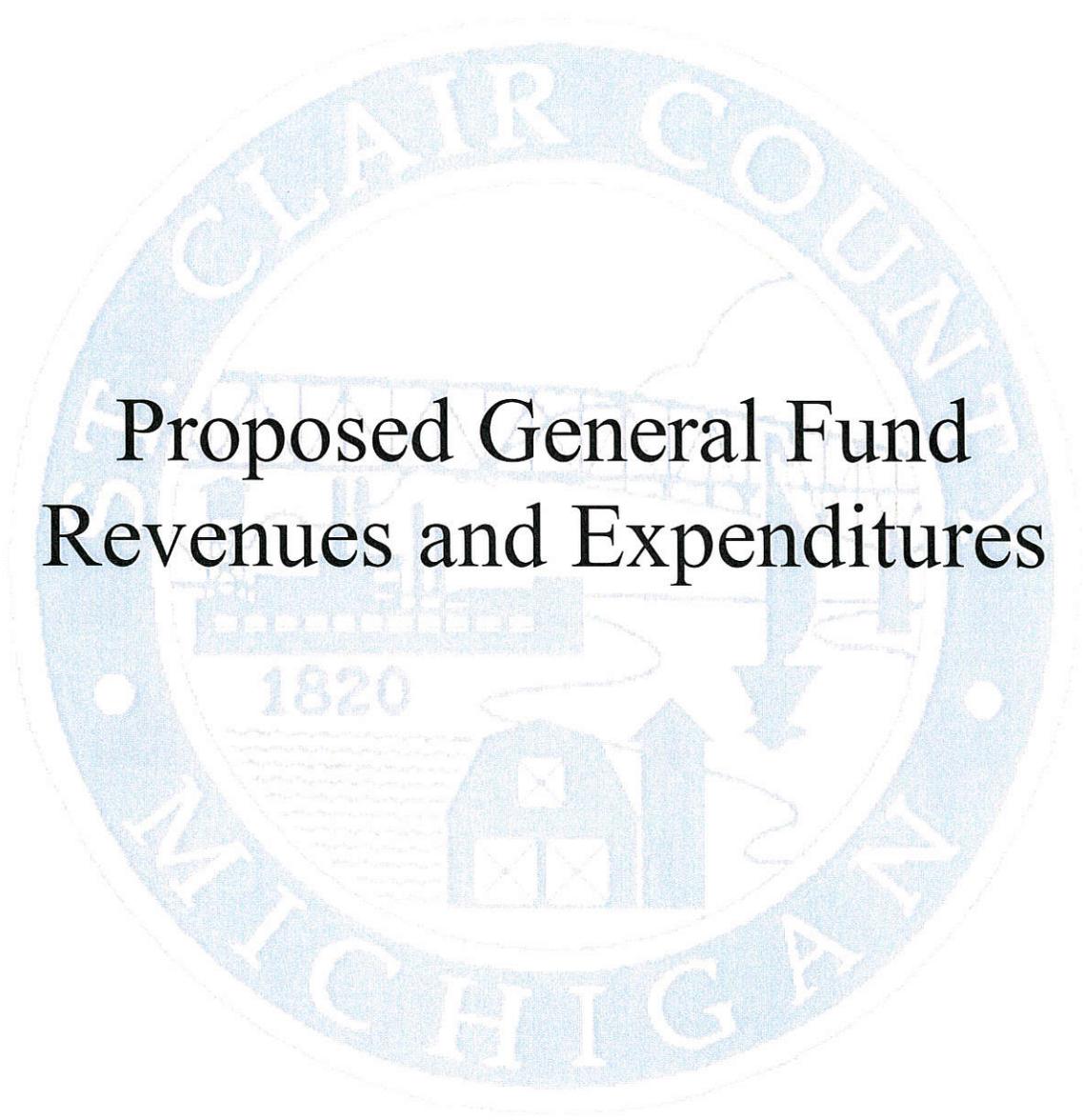
Thursday, October 20	Presentation of Proposed 2017 Budget to the Board of Commissioner's
Prior to October 24	Publish Public Notice announcing Public Hearing to be held on Thursday, November 3, 2016 relative to the Proposed 2017 General Fund Budget.
Thursday, November 3	Public hearing on 2017 Proposed General Fund Budget. (Actual adoption of the 2017 Budget Resolution may occur on this date, after the Public Hearing)
Thursday, December 8	Adoption of 2017 Special Revenue Fund Budgets
Prior to December 31	Publish public notice making the Adopted Budgets available for public inspection.



**Proposed General Fund
Changes to Available
Fund Balance**

St. Clair County
2017 General Fund
Budgeted Changes to Available Fund Balance

Estimated Total Fund Balance at December 31, 2016	\$ 9,806,022
Add: 2017 Budgeted Revenues	\$ 56,895,943
Less: 2017 Budgeted Expenditures	<u>\$ 56,895,943</u>
Estimated Total Fund Balance at December 31, 2017	<u><u>\$ 9,806,022</u></u>

The seal of Clair County, Michigan, is a circular emblem. It features a central scene with a river, a bridge, a barn, and a house. The year "1820" is inscribed below the river. The words "CLAIR COUNTY" are written along the top arc, and "MICHIGAN" along the bottom arc. Two small dots separate the top and bottom text on the left and right sides.

**Proposed General Fund
Revenues and Expenditures**

ST. CLAIR COUNTY
PROPOSED 2017 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2017 PROPOSED
<u>100 Legislative</u>		
103	Other Legislative Activities	900,000
<u>130 Judicial</u>		
131	Circuit Court	137,622
136	District Court	2,148,498
	Mental Health Court	100,000
138	Courthouse Security	25,000
141	Friend of Court	1,799,789
	Incentive Payments	378,000
148	Probate Court	267,090
149	Family Division-Circuit Court	204,084
153	District Court - Probation	52,443
		<u>5,112,526</u>
<u>170 General Government</u>		
191	Elections	100,000
215	Clerk	650,000
225	Equalization	374,371
229	Prosecuting Attorney	446,799
	Child Protective Investigations - Title IV-E	25,000
231	Victims Rights	131,600
233	Purchasing	6,000
236	Register of Deeds	1,101,000
253	County Treasurer	38,290,561
257	Cooperative Extension	-
	Co-op. Ext. - 21st Century Grant	40,000
	Co-op. Ext. - 4-H Programming	10,000
259	Information Technology	35,000
275	Drain Commissioner	253,100
289	Motor Pool	244,000
		<u>41,707,431</u>
<u>300 Public Safety</u>		
301	Sheriff	2,733,270
	Secondary Road Patrol Grant	146,000
	Motor Carrier Enforcement Grant	250,000
	Michigan Drive Safely Grant	50,000
	Edward Byrne Grant	12,000
	2011 Operation Stonegarden	-
	Federal Surplus Asset Program	42,300
	Party Patrol Grant	10,000
	Safe Communities	25,000

ST. CLAIR COUNTY
PROPOSED 2017 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2017 PROPOSED
320	Criminal Justice Training Grant	15,000
325	Communications/Radio	1,064,409
	Communications Training Grant	20,000
331	Marine Law Enforcement	128,150
351	Corrections/Jail	2,932,900
	Inmate Billing	180,000
362	Other Correction Activities	206,684
	Substance Abuse Treatment Grant	125,000
426	Emergency Preparedness	41,000
	Annual Breakfast	10,000
	2008 Homeland Security Grant	150,000
	2015 Homeland Security Grant	150,000
428	Hazardous Materials Handling	5,000
430	Animal Shelter	484,000
		<u>8,780,713</u>
<u>600 Health and Welfare</u>		
648	Medical Examiner	30,000
661	Public Guardian	194,473
		<u>224,473</u>
<u>690 Community and Economic Development</u>		
400	Planning	170,800
		<u>170,800</u>
		<u>170,800</u>
	Totals	<u><u>56,895,943</u></u>

ST. CLAIR COUNTY
PROPOSED 2017 GENERAL FUND BUDGET

EXPENDITURES

DEPT.#	DEPARTMENT	2017 PROPOSED
<u>100 Legislative</u>		
101	Board of Commissioners	215,623
103	Other Legislative Activities	1,042,580
 <u>Appropriations to other Funds:</u>		
	Health Department	1,620,400
	Child Care - Probate	2,965,659
	Child Care - Welfare	15,872
	Department of Human Services	218,501
	Public Improvement	735,875
	Road Commission	900,000
	Convention Center Operations	100,000
	Community Development Block Grant	10,000
	Administrative Building Debt Fund	817,170
	Communications Tower Debt Service	270,706
		<u>8,912,386</u>
 <u>130 Judicial</u>		
131	Circuit Court	1,829,440
136	District Court	2,404,587
	Mental Health Court	100,000
138	Courthouse Security	477,611
141	Friend of Court	2,655,399
148	Probate Court	925,092
149	Family Division-Circuit Court	1,554,837
151	Adult Probation	7,300
153	District Court Probation	681,797
		<u>10,636,063</u>
 <u>170 General Government</u>		
172	Administrator/Controller	493,478
191	Elections	100,000
201	Accounting	296,791
215	Clerk	807,071
225	Equalization	780,958
226	Human Resources	424,638
229	Prosecuting Attorney	2,832,457
	Child Protective Investigations - Title IV-E	10,000
231	Victims Rights	10,800
233	Purchasing	92,205
236	Register of Deeds	111,702
253	County Treasurer	442,734
257	Cooperative Extension	167,489

ST. CLAIR COUNTY
PROPOSED 2017 GENERAL FUND BUDGET

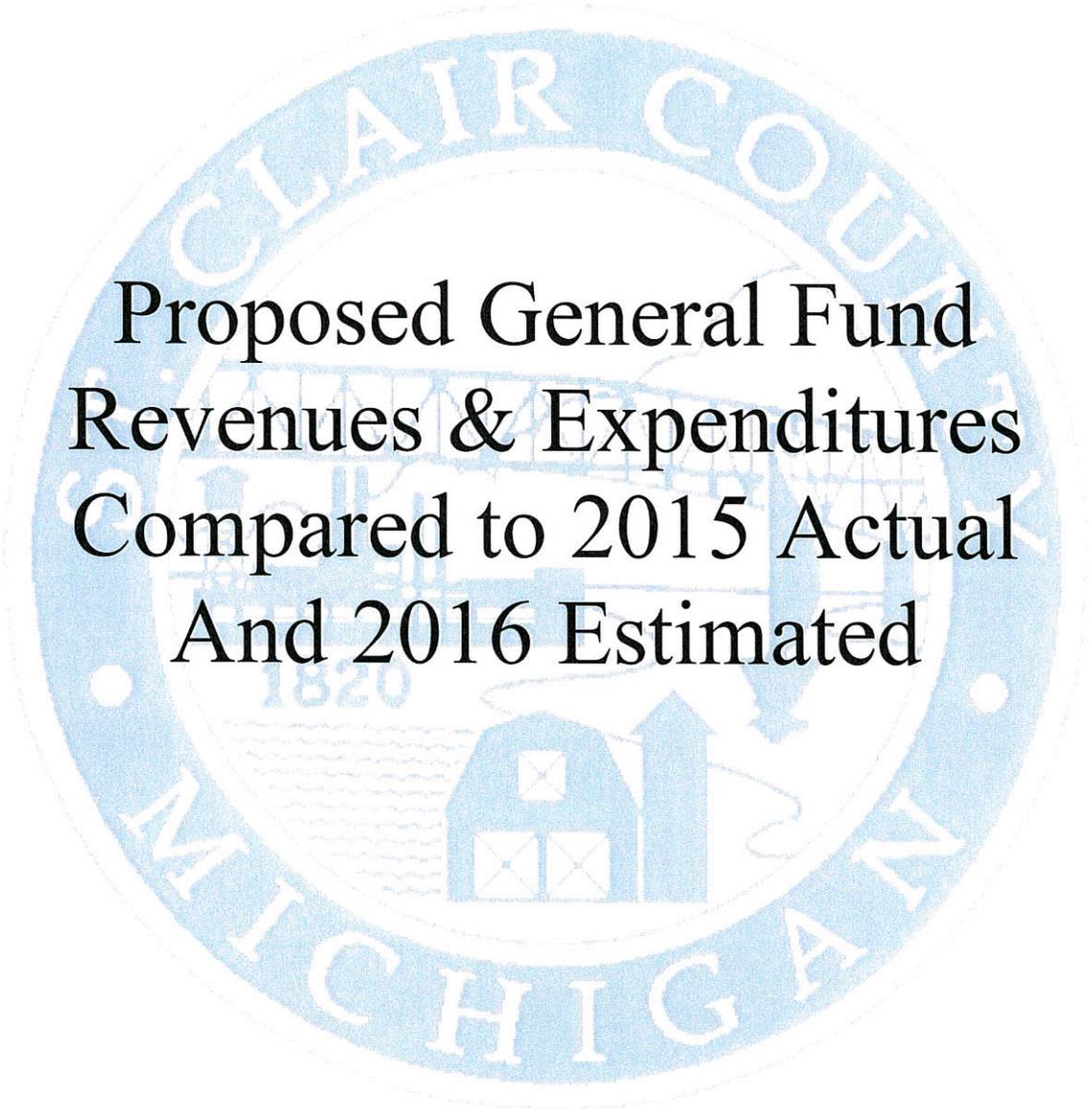
EXPENDITURES

DEPT.#	DEPARTMENT	2017 PROPOSED
	Co-op. Ext. - 21st Century Grant	40,000
	Co-op. Ext. - 4-H Programming	10,000
259	Information Technology	2,189,023
265	Buildings and Grounds	1,172,453
	FIA Building Lease Maintenance	681,084
	Jail/Juvenile Facility Maintenance	428,887
275	Drain Commissioner	585,843
289	Motor Pool	169,500
		<u>11,847,113</u>
<u>300 Public Safety</u>		
301	Sheriff	7,393,951
	Secondary Road Patrol Grant	146,000
	Motor Carrier Enforcement Grant	231,854
	Edward Byrne Grant	12,000
	Michigan Drive Safely Grant	50,000
	Federal Surplus Asset Program	42,300
	Party Patrol Grant	10,000
	Safe Communities	25,000
320	Criminal Justice Training Grant	15,000
325	Communications/Radio	1,787,579
	Communications Training Grant	20,000
331	Marine Law Enforcement	218,590
334	Dive Team	27,854
351	Corrections/Jail	10,671,246
	Inmate Billing	90,237
362	Other Correctional Activities	330,000
	Substance Abuse Treatment Grant	124,960
426	Emergency Preparedness	223,043
	2008 Homeland Security Grant	150,000
	Annual Breakfast	10,000
	2015 Homeland Security	150,000
428	Hazardous Materials Handling	28,006
430	Animal Shelter	365,878
		<u>22,123,498</u>
<u>440 Public Works</u>		
445	Drains - Public Benefit	<u>550,000</u>
<u>600 Health and Welfare</u>		
648	Medical Examiner	329,695
649	Mental Health	955,672
661	Public Guardian	385,465
681	Veteran's Burial	15,000

ST. CLAIR COUNTY
PROPOSED 2017 GENERAL FUND BUDGET

EXPENDITURES

<u>DEPT.#</u>	<u>DEPARTMENT</u>	2017 <u>PROPOSED</u>
		<u>1,685,832</u>
<u>690 Community and Economic Development</u>		
400	Planning	621,646
401	Transportation Planning	<u>8,350</u>
		<u>629,996</u>
<u>850 Other Functions</u>		
890	Contingencies	<u>511,055</u>
	Totals	<u><u>56,895,943</u></u>

The seal of Clair County, Michigan, is a circular emblem. It features a central illustration of a barn and a steeple, with the year '1820' below them. The words 'CLAIR COUNTY' are arched across the top, and 'MICHIGAN' is arched across the bottom. The seal is rendered in a light blue color.

**Proposed General Fund
Revenues & Expenditures
Compared to 2015 Actual
And 2016 Estimated**

**ST. CLAIR COUNTY
2017 PROPOSED GENERAL FUND BUDGET
REVENUES**

DEPT. #	DEPARTMENT	2015 ACTUAL	2016 ESTIMATE	2017 PROPOSED
<u>100 Legislative</u>				
103	Other Legislative Activities	900,105	900,000	900,000
<u>130 Judicial</u>				
131	Circuit Court	138,790	137,622	137,622
136	District Court	1,930,941	2,149,434	2,148,498
	Mental Health Court	142,131	80,000	100,000
138	Courthouse Security	27,702	25,000	25,000
141	Friend of Court	1,626,357	1,784,784	1,799,789
	Incentive Payments	375,966	378,000	378,000
	FOC - JASP	-	-	-
148	Probate Court	258,059	266,392	267,090
149	Family Division - Circuit Court	208,750	204,084	204,084
153	District Court Probation	65,067	52,130	52,443
		4,773,763	5,077,446	5,112,526
<u>170 General Government</u>				
172	Administrator/Controller	600	-	-
191	Elections	78,911	100,000	100,000
201	Accounting	-	-	-
215	County Clerk	680,367	644,600	650,000
225	Equalization	298,883	300,400	374,371
226	Human Resources	94	-	-
229	Prosecuting Attorney	399,252	450,799	446,799
	Child Protective Investigation - Title IV-E	41,227	25,000	25,000
231	Victims Rights	129,893	131,600	131,600
233	Purchasing	83,047	6,000	6,000
236	Register of Deeds	1,069,669	1,095,000	1,101,000
253	County Treasurer	37,373,648	37,508,990	38,290,561
257	Cooperative Extension	-	-	-
	Co-op. Ext. - 21st Century Grant	40,640	25,000	40,000
	Co-op. Ext. - 4-H Programming Grant	9,102	10,000	10,000
259	Information Technology	32,627	35,000	35,000
265	Buildings and Grounds	16	-	-
275	Drain Commissioner	190,394	253,100	253,100
289	Motor Pool	64,753	229,000	244,000
		40,493,123	40,814,489	41,707,431
<u>300 Public Safety</u>				
301	Sheriff	2,641,660	2,685,855	2,733,270
	Secondary Road Patrol	139,115	146,000	146,000
	2011 Operation Stonegarden Grant	101,215	50,000	-
	Party Patrol Grant	3,134	10,000	10,000
	Motor Carrier Enforcement Grant	254,365	250,000	250,000
	Michigan Drive Safely Grant	47,436	50,000	50,000
	Criminal Justice Training Grant	15,359	14,000	15,000
	Edward Byrne Grant	1,241	10,000	12,000
	Federal Surplus Property	160,770	42,300	42,300

**ST. CLAIR COUNTY
2017 PROPOSED GENERAL FUND BUDGET
REVENUES**

DEPT. #	DEPARTMENT	2015 ACTUAL	2016 ESTIMATE	2017 PROPOSED
	Safe Communities	28,589	25,000	25,000
325	Communications/Radio	1,072,018	1,076,272	1,064,409
	Communication Training Grant	20,746	20,000	20,000
331	Marine Law Enforcement	150,302	109,500	128,150
334	Dive Team	-	-	-
351	Corrections/Jail	2,769,512	2,558,000	2,932,900
	Inmate Billing	205,732	180,000	180,000
	Substance Abuse Treatment Grant	131,939	75,000	125,000
362	Other Corrections Activities	212,373	206,684	206,684
426	Emergency Preparedness	45,426	41,000	41,000
	Annual Breakfast	13,430	10,000	10,000
	2015 Homeland Security Grant	-	150,000	150,000
	2013 Homeland Security Grant	212,524	-	-
	2014 Homeland Security Grant	71,699	177,000	-
	2008 Homeland Security Grant	198,869	150,000	150,000
	Port Security Grants	157,759	221,201	-
428	Hazardous Materials Handling	15,779	5,000	5,000
430	Animal Shelter	505,596	477,000	484,000
		<u>9,176,588</u>	<u>8,739,812</u>	<u>8,780,713</u>
<u>440 Public Works</u>				
445	Drain - Public Benefit	232,438	-	-
<u>600 Health and Welfare</u>				
648	Medical Examiner	19,118	30,000	30,000
661	Public Guardian	104,247	101,360	194,473
	Veteran's Lapeer Contract	-	-	-
		<u>123,365</u>	<u>131,360</u>	<u>224,473</u>
<u>690 Community and Economic Development</u>				
400	Planning	170,790	170,800	170,800
	Transportation Planning	-	-	-
		<u>170,790</u>	<u>170,800</u>	<u>170,800</u>
		<u>55,870,172</u>	<u>55,833,907</u>	<u>56,895,943</u>

**ST. CLAIR COUNTY
2017 PROPOSED GENERAL FUND BUDGET
EXPENDITURES**

DEPT. #	DEPARTMENT	2015 ACTUAL	2016 ESTIMATE	2017 PROPOSED
<u>100 Legislative</u>				
101	Board of Commissioners	203,883	214,660	215,623
103	Other Legislative Activities	823,787	1,042,580	1,042,580
	<u>Appropriations to Other Funds:</u>			
	Road Commission	900,000	900,000	900,000
	Health Department	1,580,400	1,580,400	1,620,400
	Child Care - Probate	3,160,031	3,074,595	2,981,531
	Child Care - Welfare	29,001	29,001	29,001
	Department of Human Services	189,500	189,500	189,500
	Public Improvement Fund	450,000	515,000	735,875
	Community Development Block Grant	10,000	10,000	10,000
	Administrative Building Debt Fund	782,858	851,726	817,170
	Communication Towers Debt Service	266,331	261,206	270,706
	Convention Center Operations	50,000	50,000	100,000
		8,445,791	8,718,668	8,912,386
<u>130 Judicial</u>				
131	Circuit Court	1,702,144	1,826,399	1,829,440
136	District Court	2,384,075	2,410,352	2,404,587
	Mental Health Court	119,520	80,000	100,000
138	Courthouse Security	461,984	465,752	477,611
141	Friend Of Court	2,484,938	2,619,268	2,655,399
	FOC - JASP	-	-	-
148	Probate Court	884,122	942,380	925,092
149	Family Division - Circuit Court	1,580,260	1,463,076	1,554,837
151	Adult Probation	4,802	7,300	7,300
153	District Court Probation	633,629	658,311	681,797
		10,255,474	10,472,838	10,636,063
<u>170 General Government</u>				
172	Administrator/Controller	472,530	481,368	493,478
191	Elections	74,355	100,000	100,000
201	Accounting	332,843	352,773	296,791
215	County Clerk	804,484	783,316	807,071
225	Equalization	842,158	800,118	780,958
226	Human Resources	322,468	447,871	424,638
229	Prosecuting Attorney	2,679,590	2,817,563	2,832,457
	Child Protective Investigation - Title IV-E	6,807	10,000	10,000
231	Victims Rights	3,562	10,800	10,800
233	Purchasing	118,439	87,268	92,205
236	Register of Deeds	103,864	110,701	111,702
253	County Treasurer	406,939	426,640	442,734
257	Cooperative Extension	157,823	164,715	167,489
	Co-op. Ext. - 21st Century Grant	41,265	25,000	40,000
	Co-op. Ext. - 4-H Programming	8,908	10,000	10,000
259	Information Technology	2,138,314	2,103,811	2,189,023
265	Building and Grounds	1,151,665	1,180,376	1,172,453
	DHS Building Lease Maintenance	717,916	678,755	681,084
	Jail/Juvenile Facility Maintenance	380,483	422,119	428,887

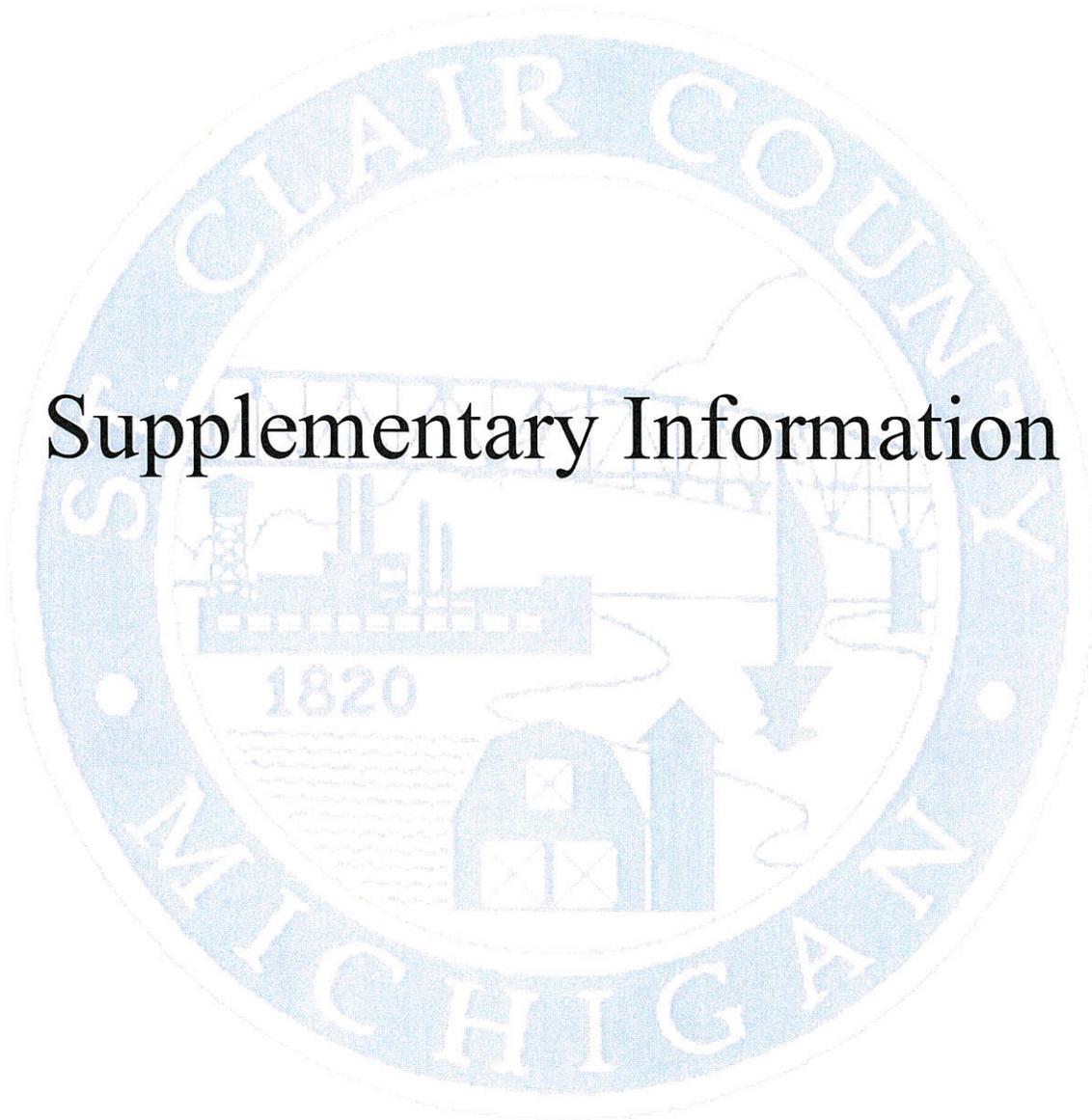
**ST. CLAIR COUNTY
2017 PROPOSED GENERAL FUND BUDGET
EXPENDITURES**

DEPT. #	DEPARTMENT	2015 ACTUAL	2016 ESTIMATE	2017 PROPOSED
275	Drain Commissioner	491,716	581,245	585,843
289	Motor Pool	27,242	179,500	169,500
		<u>11,283,371</u>	<u>11,773,939</u>	<u>11,847,113</u>
<u>300 Public Safety</u>				
301	Sheriff	7,484,482	7,349,881	7,393,951
	Secondary Road Patrol	151,931	146,000	146,000
	2011 Operation Stonegarden Grant	103,686	50,000	
	Motor Carrier Enforcement	232,841	220,438	231,854
	Party Patrol Grant	3,134	10,000	10,000
	Michigan Drive Safely Grant	47,437	50,000	50,000
	Edward Byrne Grant	1,241	10,000	12,000
	Federal Surplus Property Program	79,283	125,944	42,300
	Criminal Justice Training Grant	3,766	14,000	15,000
	Safe Communities	28,589	25,000	25,000
325	Communications/Radio	1,672,305	1,764,726	1,787,579
	Communications Training Grant	28,116	20,000	20,000
331	Marine Law Enforcement	228,617	217,590	218,590
334	Dive Team	23,509	27,376	27,854
351	Corrections/Jail	10,898,403	10,406,429	10,671,246
	Inmate Billing	86,247	89,129	90,237
	Substance Abuse Treatment Grant	131,898	75,000	124,960
362	Other Correctional Activities	212,005	231,684	330,000
400	Energy Efficiency Grant	8,143	-	-
426	Emergency Preparedness	213,154	219,912	223,043
	2015 Homeland Security Grant	-	150,000	150,000
	2014 Homeland Security Grant	127,928	112,000	-
	2013 Homeland Security Grant	111,718	-	-
	2008 Homeland Security Grant	170,488	150,000	150,000
	Hazardous Mitigation Grant	1,136	-	-
	Port Security Grants	157,759	221,201	-
	Youth Council	260	-	-
	Training Facility	-	-	-
	Annual Breakfast	10,164	10,000	10,000
428	Hazardous Materials Handling	32,693	27,893	28,006
430	Animal Shelter	382,061	366,517	365,878
		<u>22,632,994</u>	<u>22,090,720</u>	<u>22,123,498</u>
<u>440 Public Works</u>				
445	Drain - Public Benefit	746,609	550,000	550,000
<u>600 Health and Welfare</u>				
648	Medical Examiner	316,407	320,967	329,695
649	Mental Health	955,672	955,672	955,672
661	Public Guardian	300,040	324,208	385,465
681	Veteran's Burial	15,000	15,000	15,000
	Veteran's Lapeer Contract	-	-	-
		<u>1,587,119</u>	<u>1,615,847</u>	<u>1,685,832</u>

**ST. CLAIR COUNTY
2017 PROPOSED GENERAL FUND BUDGET
EXPENDITURES**

DEPT. #	DEPARTMENT	2015 ACTUAL	2016 ESTIMATE	2017 PROPOSED
<u>690 Community and Economic Development</u>				
400	Planning	597,222	595,761	621,646
	Agricultural Preservation Board	-	-	-
401	Transportation Planning	3,004	8,350	8,350
		<u>600,226</u>	<u>604,111</u>	<u>629,996</u>
<u>850 Other Functions</u>				
890	Contingencies	-	7,784	511,055
		<u>-</u>	<u>7,784</u>	<u>511,055</u>
		<u>55,551,584</u>	<u>55,833,907</u>	<u>56,895,943</u>

Supplementary Information



2017
Proposed General Fund Budget Highlights

October 20, 2016

- In addition to normal step increases, a 2% wage adjustment has been included for employees.
- All employees continue paying a 20% health care premium co share in 2016.
- Healthcare costs are expected to rise 2%.
- Contributions to the pension system are included at 18% or 100% of the required contribution and contributions to the retiree healthcare care fund continue at 4.5% of eligible payroll.
- County revenue sharing from the State increased by 1% over the 2016 level to \$3,791,923.
- Property tax revenues have been adjusted to account for the elimination of personal property tax.
- Assumes replacement of personal property tax being phased out under Proposal 1.
- Departmental non personnel budgets remain flat as compared to 2016.
- Contingency in the amount of \$ 511,055 is included. Of this amount \$205,614 has been designated to address requests for reclassification and employee equity adjustments.

2017 Proposed General Fund

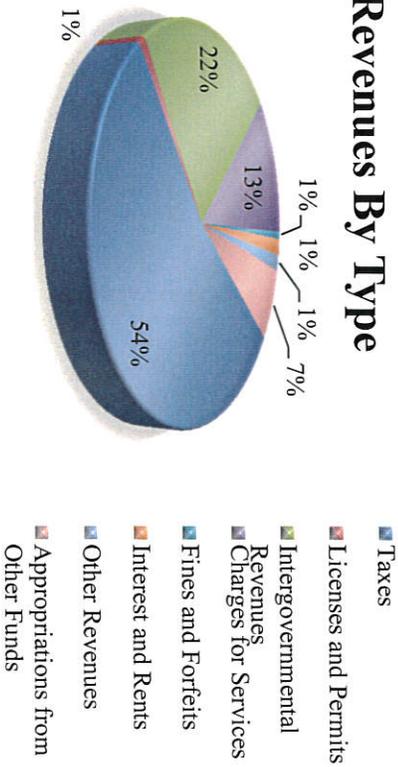
Revenues

Taxes	30,514,222	53.63%
Licenses and Permits	509,000	0.89%
Intergovernmental Revenues	12,807,109	22.51%
Charges for Services	7,191,197	12.64%
Fines and Forfeits	385,000	0.68%
Interest and Rents	867,808	1.53%
Other Revenues	849,209	1.49%
Appropriations from Other Funds	3,772,398	6.63%
Total	56,895,943	100.00%

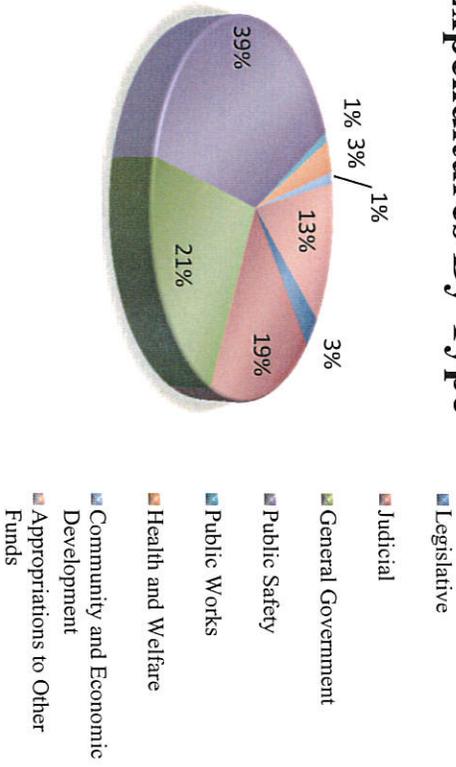
Expenditures

Legislative	1,769,258	3.11%
Judicial	10,636,063	18.69%
General Government	11,847,113	20.82%
Public Safety	22,123,498	38.88%
Public Works	550,000	0.97%
Health and Welfare	1,685,832	2.96%
Community and Economic Development	629,996	1.11%
Appropriations to Other Funds	7,654,183	13.45%
Total	56,895,943	100.00%

Revenues By Type



Expenditures By Type



ST. CLAIR COUNTY
2017 ESTIMATED BUDGETS OF FUNDS RECEIVING
GENERAL FUND APPROPRIATION

	HEALTH DEPARTMENT	CHILD CARE PROBATE	DEPARTMENT OF HUMAN SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT	PUBLIC IMPROVEMENT	ADMINISTRATIVE BUILDING DEBT FUND	COMMUNICATION TOWERS DEBT FUND
REVENUES							
Taxes	-	-	-	-	-	-	-
License and Permits	220,000	-	-	-	-	-	-
Intergovernmental	3,369,311	3,018,673	187,500	150,000	-	-	-
Charges for Services	1,327,484	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-	-
Interest and Rents	-	-	-	-	-	-	-
Other Revenues	-	-	-	140,000	-	-	-
Debt Proceeds	-	-	-	-	-	-	-
	4,916,795	3,018,673	187,500	290,000	-	-	-
EXPENDITURES							
Health and Welfare	6,537,195	5,984,332	406,001	-	-	-	-
Community and Economic Developm	-	-	-	300,000	-	-	-
Capital Outlay	-	-	-	-	735,875	-	-
Debt Service	-	-	-	-	-	817,170	270,706
	6,537,195	5,984,332	406,001	300,000	735,875	817,170	270,706
OTHER SOURCES							
Transfers In	1,620,400	2,965,659	218,501	10,000	735,875	817,170	270,706
Transfers Out	-	-	-	-	-	-	-
	1,620,400	2,965,659	218,501	10,000	735,875	817,170	270,706
Net Income (Loss)	-	-	-	-	-	-	-
Fund Balance/Retained Earnings at Beginning of Year (est.)	2,578,254	46,995	153,869	391,052	2,449,946	3,727	375
Fund Balance/Retained Earnings at End of Year (est.)	2,578,254	46,995	153,869	391,052	2,449,946	3,727	375